

SNOW PLOWING BIDS WANTED

Richland County Health & Human Services is soliciting bids for snow plowing services at the Community Services Building.

Snow plowing specifications may be picked up at the Community Services Building from 8am until 5pm or they can also be found on our website at www.co.richland.wi.us/departments/hhs/index.html. Questions should be directed to Angie Rizner at 608-649-5921.

Submit sealed bids marked "2014/2015 Snow Plowing Contract" to Richland County Health & Human Services, 221 West Seminary Street, Richland Center, WI 53581 by **Noon on Wednesday, November 12, 2014.**

Richland County Health & Human Services reserves the right to reject any or all bids or accept the bid most advantageous to the County.

Contractors must complete and submit this form or comparable bid to be considered as a provider of snow plowing services at the Community Services Building, 221 W. Seminary Street, Richland Center. The bid must include a fee for each required service. **Contractor must include proof of insurance and a list of professional references with their form/bid.**

_____	\$_____ per plow
Business Name and Owner Name	\$_____ per salting
_____	\$_____ sidewalks
Address	\$_____ per removal

Telephone(s)	

Note: Parking lots and sidewalks (refer to attached map) should be plowed and/or shoveled before 7:00am on any workday. If snow continues to fall during the day, accumulations of over two inches before 1:00pm should be removed as soon as possible. Salt should be used on sidewalks or parking lot when necessary. Snow piles should be removed when requested by management.

SPECIAL INSTRUCTIONS/NOTES:

1. Contractor will agree to meet all insurance requirements (refer to attached), and agrees to sign an annual agreement/contract.
2. Contractor must ensure adequate coverage regardless of illness, vacationing staff, etc.
3. Contractor will be "on call" when additional snow plowing/removal and salting is needed during normal business hours. These services will be billed at the same contracted rate.
4. Contractor will not pile or push excessive amounts of snow into the landscaped areas, as this damages the trees, shrubs, etc.
5. Contractor will be cautious when working near the building exterior, landscaped areas, and parked automobiles, and will be responsible for damages caused by their equipment.

INSURANCE

The County and the Independent Contractor intend that all policies provided in response to the project insurance provisions shall protect all the parties insured and provide primary coverage for all losses and damages caused by the perils covered thereby.

The Independent Contractor agrees to evidence and maintain proof of financial responsibility to cover costs as may arise from claims or tort and vicarious arising from employees. Such evidence shall include insurance coverage for Worker's Compensation claims as required by the State where the Project is located, including Employer's Liability and Business Insurance covering general liability and automobile coverage in the amounts approved by the County.

The County shall be named as additional insured in the Independent Contractor's general liability policy, as their interests may appear, and shall be afforded a thirty (30) day written notice of cancellation or non-renewal. A certificate indicating the required coverages shall be submitted to the County for review and approval for the duration of this agreement. Coverages shall be placed with an insurance company approved by the State where the Project is located.

General Liability coverage shall apply to direct operations, sublet work and elevators. Property Damage Liability shall include coverage for Explosion, Collapse and Underground hazard as appropriate to the Work.

In the event of cancellation or lapse, the Independent Contractor shall halt all of the Work until approved coverage is obtained. Stoppage on this account shall not be cause for extension of time of completion.

The limits for Worker's Compensation and Employer's Liability insurance shall meet statutory limits mandated by State and Federal Laws. If limits in excess of those required by statute are to be provided, or the employer is not statutorily bound to obtain such insurance, or additional coverages are required, additional coverages and limits for such insurance shall be as follows:

- Each Accident \$100,000
- Disease, Policy Limit \$500,000
- Disease, Each Employee \$100,000

The limits for Commercial Liability insurance including coverage for Premises-Operations; Products and Completed Operations, Contractual Liability, Personal Injury and Broad Form Property Damage (including coverage for Explosion, Collapse and Underground Hazards) shall be as follows:

- Each Occurrence \$1,000,000
- General Aggregate \$2,000,000
- Personal and Advertising Injury \$1,000,000
- Products – Completed Operations Aggregate \$2,000,000

Automobile Liability Insurance (owned, non-owned and hired vehicles) for bodily injury and property damage:

- Each Accident \$1,000,000 CSL

Umbrella or Excess Liability Coverage shall be required for any Below or Underground Contractors such as Excavation, Trenching, Well Digging or Utility Work.

- Each Occurrence \$1,000,000

Professional Liability (E & O) Insurance shall be required for applicable professions.

- Each Occurrence \$1,000,000